

**GOVERNANCE  
COMMITTEE DECISION SHEET**

**STRATEGIC COMMISSIONING COMMITTEE - THURSDAY, 29 AUGUST 2019**

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	<b>Item Title</b>	<b>Committee Decision</b>	<b>Function Required to take action</b>	<b>Officer to Action</b>
1.1	<b><u>Urgent Business</u></b>	There were no items of urgent business.	N/A	
2.1	<b><u>Exempt Business</u></b>	<b><u>The Committee resolved:</u></b> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 10.1 on today's agenda so as to avoid disclosure of exempt information of the class described in paragraph 8 of Schedule 7(A) of the Act.	N/A	
3.1	<b><u>Declarations of Interest</u></b>	<b><u>The Committee resolved:</u></b> to note the the following declarations of interest were intimated at this stage: (i) Councillor Duncan declared an interest in item 9.2 (APA Memorandum of Understanding) by virtue of her position as a Council appointed Board Member of Aberdeen Performing Arts and considered that the nature of her interest required her to leave the meeting at that item on the agenda;	N/A	

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		<p>(ii) Councillor Graham declared an interest in item 9.1 (Sport Aberdeen) by virtue of his position as a Council appointed Board Member of Sport Aberdeen and considered that the nature of his interest did not require him to leave the meeting at that item on the agenda;</p> <p>(iii) Councillor Cameron declared an interest in item 10.1 (Workplans and Business Cases – Revenue – Exempt Appendices), specifically procurement business cases (1) OPS065 by virtue of his wife's employment with the potential contractor and (2) RES027 by virtue of daughter being the project lead and considered that the nature of his interest in both cases required him to leave the meeting during consideration of the aforementioned business cases.</p>		
4.1	<u>Deputations</u>	There were no deputations.	N/A	
5.1	<u>Minute of Previous Meeting of 28 May 2019 - for approval</u>	<b>The Committee resolved:</b> to approve the minute as a correct record.	Committee Services	A Swanson
6.1	<u>Committee Business Planner</u>	<b>The Committee resolved:</b> (i) to note that item 6 (Aberdeen Sports Village Annual Report) had been delayed to the next meeting of the Committee to enable a full 12 month	Commercial and Procurement	C Innes

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		<p>period of performance data to be reported;</p> <p>(ii) to agree that item 7 (Update on Customer / Citizen Review) be removed as no decision was required by Committee at this time and to note that a Service Update had been circulated; and</p> <p>(iii) to otherwise note the business planner.</p>	Committee Services	A Swanson
7.1	<b><u>Notices of Motion</u></b>	There were no Notices of Motion.	N/A	
8.1	<b><u>Referrals</u></b>	There were no referrals.	N/A	
9.1	<b><u>Sport Aberdeen Annual Report</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the Sport Aberdeen Annual review report as appended to the report;</p> <p>(ii) to request Sport Aberdeen to provide the Committee, by way of email, with information on any changes to operating hours made to date in the current financial year;</p> <p>(iii) to request that Sport Aberdeen work towards the inclusion of data on the diversity of its customers within the next annual performance report;</p> <p>(iv) to instruct the Chief Officer – Finance to advise the Committee, by way of email, if it was normal practice for an ALEO to set a balanced budget; and</p> <p>(v) to instruct the Chief Officer – Corporate Landlord, to advise local</p>	<p>Commercial Procurement and</p> <p>Commercial Procurement and</p> <p>Commercial Procurement and</p> <p>Finance</p> <p>Corporate Landlord</p>	<p>C Inness/A Watson</p> <p>C Inness/A Watson to co-ordinate</p> <p>C Inness/A Watson to co-ordinate</p> <p>J Belford/H Sherrit</p> <p>S Booth</p>

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		members, by way of email, once the costs for the proposed building modifications at Lochside Academy had been confirmed.		
9.2	<b><u>APA Memorandum and Articles of Association</u></b>	<p><b>The Committee resolved:</b></p> <p>(i) to approve the request from the Board of Aberdeen Performing Arts to amend its Memorandum and Articles of Association, to increase the maximum number of Board members from 12 to 16; and</p> <p>(ii) to request the Head fo Commercial and Procurement Services to advise the Committee, by way of email, of the outcome of the appointment of the additional Board members and the additional skill set added to the Board.</p>	<p>Commercial Procurement and</p> <p>Commercial Procurement and</p>	<p>C Innes/M Bremner</p> <p>C Innes/M Bremner</p>
9.3	<b><u>Strategic Commissioning Approach</u></b>	<p><b>The Committee resolved:</b></p> <p>(i) to approve the joint commissioning approach, described in Appendix 1, to be adopted by the Council, noting that the approach would be submitted to the Aberdeen City Integration Joint Board (IJB);</p> <p>(ii) to note progress in the development and implementation of the commissioning approach as described in Appendix 2; and</p> <p>(iii) instruct the Chief Officer Governance to bring forward the results, including any proposals for decommissioning and recommissioning strategies, of the review of Council and IJB strategies to the Strategic Commissioning</p>	<p>Commercial Procurement and</p> <p>Chief Officer Governance –</p>	<p>C Innes</p> <p>F Bell/V Cuthbert</p>



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		<p>OPS073 PLA014 RES027 RES027 CUS012</p> <p>CUS013</p> <p>(iii) to approve the direct awards of contract where there were special circumstances outlined in each of the respective procurement business cases which justified not issuing a tender or calling off a framework agreement;</p> <p>(iv) to note that Business Cases for procurements exercises to be commenced after 21 November 19 would be submitted on a phased basis to future meetings of the Strategic Commissioning Committee;</p> <p>(v) in respect of Business Case OPS056 to instruct the Chief Officer – Integrated Children and Family Services, to advise the Committee, by way of email, of the pay structure of the service provider in comparison with the Council pay grades for the same posts; and</p> <p>(vi) in relation to Business Case CUS013, to instruct the Chief Officer – Digital and Technology, to advise the Committee, by way of email, of the</p>	<p>Operations City Growth Corporate Landlord</p> <p>Early Intervention &amp; Community Empowerment Digital and Technology</p> <p>Commercial and Procurement</p> <p>Commercial and Procurement</p> <p>Integrated Children and Family Services</p> <p>– Digital and Technology</p>	<p>M Reilly/C Maclver R Sweetnam S Booth</p> <p>D McGowan/F Clark</p> <p>A Howe/S Robertson</p> <p>C Innes/C Wright</p> <p>C Innes/C Wright</p> <p>G Simpson</p> <p>A Howe/S Robertson</p>

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		number of people who have used the public wifi since it had been introduced.		
10.1	<b><u>Workplans and Business Cases - Revenue - Exempt Appendices in relation to item 9.5 on the agenda</u></b>	<b>The Committee resolved:</b> to note the exempt appendices.		

If you require any further information about this decision sheet, please contact Allison Swanson, tel 01224 522822 or email [aswanson@aberdeencity.gov.uk](mailto:aswanson@aberdeencity.gov.uk)